

ITEMS REQUIRED FOR A VARIANCE

1. Application for Certificate of Zoning Compliance or Application for Sign Permit
2. Application for Variance
3. Letter to the Board of Zoning Appeals stating nature of request.
4. Copy of deed to the property or legal description for purpose of publication in the newspaper
5. Plot Plan
6. Application Fee (\$50)

Meetings are held the third Thursday of each month.

Next meeting _____ at 9:30 a.m. City Council Chambers, 1st Floor.

You or a representative must be present in order for your request to be heard.

Application deadline 17 days prior to hearing date.